ELLIS PHD AND POSTDOC PROGRAM
NOMINATION FORM ACADEMIC TRACK

ELLIS Fellows, Scholars, and Unit Faculty may nominate PhD students or postdocs to the ELLIS PhD and Postdoc Program by completing this form and signing the Letter of Intent. The advisor should email the completed and signed form to phd@ellis.eu, with the subject line: *Nomination - [candidate's name]*. Please be sure to review the requirements for nomination online. The ELLIS PhD and Postdoc Committee and PhD Coordination Office will review the nomination; a decision can be expected within a month.

PHD STUDENT / POSTDOC

Name
Email
Personal website
Institution
Country
Career stage   PhD   Postdoc

Personal details (internal use only)[1]
Year of Birth   Gender   m   f   x   Nationality

PhDs: Full citation of the first-author publication, and official link to the publication (see ellis.eu/nomination-phd-postdoc for a list of accepted venues). **/ Postdocs**: Membership in ELLIS Society required (see ellis.eu/members)

PROJECT DATA

Project dates (start/end of the PhD/postdoc)
Exchange dates (start/end of the exchange)

Title of the PhD/postdoc project
Abstract of the PhD/postdoc project (5-20 sentences)

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[1] Personal data such as year of birth, gender and nationality can be optionally provided by the student for internal use and will *not* be published on the ELLIS website. We collect diversity data for two purposes: first, we use aggregate group data for reporting purposes to describe the demographics of the ELLIS cohorts as a group without disclosing personally identifiable information. Second, ELLIS values diversity and is committed to building a more diverse and inclusive community; analysis of diversity data helps us gain insight into the composition of our student cohorts, identify trends and define future initiatives.

PRIMARY ADVISOR

Name
Email
Institution
Country
Role in ELLIS   Fellow   Scholar   Member

SECONDARY ADVISOR

Name
Email
Institution
Country
Role in ELLIS   Fellow   Scholar   Member

LETTER OF INTENT

The primary advisor, the secondary advisor and the PhD student/postdoc agree to the terms of the ELLIS PhD and Postdoc Program.

	Name	**Institution**
PhD student/postdoc		
Primary advisor		
Secondary advisor		

Terms

1. The advisors agree to provide funding for the PhD student (min. 3 years overall) / the postdoc (min. 2 years overall) according to the funding plan below.
2. All parties agree on the tentative exchange timeline below.
3. All parties agree on the graduation plan below.
4. It is expected that PhD students and postdocs in the program will publish the results of their research in top-tier venues in machine learning-driven fields.
5. It is expected that Intellectual Property (IP) generated during the research project will be arranged between the home and the exchange institution. The ELLIS Society does not claim any IP.
6. The PhD student/postdoc agrees to visit the secondary advisor (exchange partner) for a period of min. 6 months (PhDs) / min. 6 weeks per year (postdocs). The partitioning of this time is flexible.
7. The secondary advisor agrees to host the candidate for min. 6 months overall (PhDs) / min. 6 weeks per year (postdocs) at their institution and provides all necessary work equipment.

Funding plan
Specifies tentatively who funds the PhD student/postdoc during which period of time.

Exchange timeline
Specifies tentatively when the PhD student/postdoc will visit the exchange partner.

Graduation plan (PhD students only)
Specifies the institution from which a degree shall be obtained and the tentative date.

Admission to the ELLIS PhD and Postdoc Program

After (1) signing this Letter of Intent and (2) being approved by the ELLIS PhD and Postdoc Committee, the PhD student/postdoc will be officially admitted to the ELLIS PhD and Postdoc Program and will be listed on the website as an 'ELLIS PhD Student' or 'ELLIS Postdoc'. ELLIS has the right to retract the title 'ELLIS PhD Student' or 'ELLIS Postdoc' in case the conditions are not fulfilled. During their PhD or postdoc, candidates are expected to fulfill the following basic requirements:

- The PhD student or postdoc must publish at least one first-author paper in a top-tier venue in machine learning-driven fields: NeurIPS, ICML, ICLR, JMLR, CVPR, ICCV, ECCV, IJCV, PAMI, RSS, CoRL, TRO, IJRR, Science Robotics, ACL, EMNLP, KDD, AAAI, IJCAI, COLT, UAI, AAMAS, AISTATS, TACL, SIGIR, WSDM, Web Conference (not including workshops). Note that the list of journals and conferences may be extended by the ELLIS Board in the future.
- The PhD student/postdoc must visit an ELLIS Fellow/Scholar/Member (co-advisor) in another country for min. 6 months overall (PhDs) / min. 6 weeks per year (postdocs only).

After obtaining their PhD or completing their postdoc appointment, candidates who have fulfilled the basic requirements of the ELLIS PhD Program's Academic Track will receive an ELLIS certificate, be listed on the Alumni page as ELLIS graduates and receive an ELLIS membership. If the basic requirements have not been fulfilled upon graduation or completion of the appointment, the ELLIS PhD and Postdoc Committee will not award the ELLIS certificate and the candidate will not be listed as an ELLIS graduate, nor be offered an ELLIS membership.

Signatures

This Letter of Intent is not legally binding and does not overrule applicable regulations of degree-granting institutions. It is in addition to any requirements or contractual obligations the candidate must fulfill at their home and/or host institution (e.g. employment contracts, etc.).

Signatory	**PhD student/postdoc**	**Primary advisor**	**Secondary advisor**
	I agree to the terms of the ELLIS PhD and Postdoc Program.	*I agree to the terms of the ELLIS PhD and Postdoc Program.*	*I agree to the terms of the ELLIS PhD and Postdoc Program.*
	I have read and agree to the ELLIS Privacy Policy.	*I have read and agree to the ELLIS Privacy Policy.*	*I have read and agree to the ELLIS Privacy Policy.*
Date			
Signature			
	_____	_____	_____